

**A CODE OF CONDUCT FOR STUDENTS IN HIGHER
EDUCATION OF MAHARAJA JIVAJIRAO SHINDE
MAHAVIDYALAYA (MJSM), SHRIGONDA DIST
AHMEDNAGAR, 413701.**



This document has been prepared by the Principal, Maharaja Jivajirao Shinde Mahavidyalaya, Shrigonda, Dist Ahmednagar, 413701 in the light of the guidelines of *Savitribai Phule Pune University, Pune* and *Rayat Shikshan Sanstha, Satara*.

1) DISCIPLINARY RULES

1. Students must have their Identity card with them when they are in the college campus.
2. The student's council of the college will be formed as per the guidelines laid in the university act.
3. **THERE WILL BE NO ANNUAL SOCIAL GATHERING.**
4. 80% attendance is obligatory.
5. Students must read all the notices carefully.
6. The students should not arrange trips or functions in the college campus without prior permission of the Principal.
7. The students will be expelled from the college in following circumstances
 - a) If he/she commits the act of forgery with regard to admission documents.
 - b) If he/she creates hindrance in the college work.
 - c) If he/she keeps the weapons, Explosives or Acid.
 - d) If he/she keeps addictive drugs or is addicted.
 - e) If he/she is found involved in any kind of hooliganism or gundaism during college functions or sports, events.
 - f) If he/she is found involved in theft, or demolishing or destroying the college property.
8. No outsider is allowed to come in the college campus without any work.
9. Besides the above rules, the principal has rights to change, to cancel, to Amend or to add a new rule.

2) ANTI-RAGGING

The Institute has a coherent and an effective anti-ragging policy in place which is based on the '**UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009**' [hereinafter referred to as the 'UGC Regulations']. The UGC Regulations have been framed in view of the directions issued by the Hon'ble Supreme Court of India to prevent and prohibit ragging in all Indian Educational Institutions and Colleges.

2.1) Ragging constitutes one or more of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any student;
- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any other student;
- c) Asking any student to do any act which such student will not do in the ordinary course of study and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such a student;
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any student;
- e) Exploiting the services of a student for completing the academic tasks assigned to an individual or a group of students;

- f) Any act of financial extortion or forceful expenditure burden put on a student by other students;
- g) Any act of physical abuse including all variants of it: sexual abuse, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to any other student ;
- i) Any act that affects the mental health and self-confidence of any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any other student.

2.2) Anti-ragging committee:

The Anti-Ragging Committee, as constituted by the Director and headed by students affairs advisors shall examine all complaints of anti-ragging and come out with recommendation based on the nature of the incident. The committee shall be headed by student's affairs advisors, and can have as its members, the Deans, Student Counselors, Faculty Advisors and Chairperson of the concerned Department.

2.3) Anti-ragging squad:

To render assistance to students, an Anti-Ragging Squad, which is a smaller body, has also been constituted consisting of various members of the campus community. The said Squad shall keep a vigil on ragging incidents taking place in the community and undertake patrolling functions. Students may note that the Squad is active and alert at all times and are

empowered to inspect places of potential ragging, and also make surprise raids in hostels and other hotspots in the Institute. The Squad can also investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the guidance of the Anti-Ragging Committee.

2.4) A student found guilty by the committee will attract one or more of the following:

Punishments, as imposed by the Anti-Ragging Committee:

- a) Suspension from attending classes and academic privileges.
- b) Withholding/ withdrawing scholarship/ fellowship and other benefits.
- c) Debarring from appearing in any test/ examination or other evaluation process.
- d) Withholding results.
- e) Debarring from undertaking any collaborative work or attending national
or
international conferences/symposia/meeting to present his/her research work.
- f) Suspension/ expulsion from the hostels and mess.
- g) Cancellation of admission.
- h) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

- i) In cases where the persons committing or abetting the act of ragging are not identified, the institute shall resort to collective punishment.
- j) If need be, in view of the intensity of the act of ragging committed, a First Information Report (FIR) shall be filed by the Institute with the local police authorities.
- k) The Anti-Ragging Committee of the Institute shall take appropriate decision, including imposition of punishment, depending on the facts and circumstances of each incident of ragging and nature and gravity of the incident of ragging.

2.5) An appeal against the any of the orders of punishment enumerated hereinabove shall lie to:

In case of an order of an institution, affiliated to or constituent part, of the Institute, to the Director of the Institute.

3) SEXUAL HARASSMENT

The Institute's Policy on prevention and prohibition of sexual harassment at workplace, 2016 shall apply *mutatis mutandis* to the students of the Institute which can be accessed and reviewed by the students at <http://www.iisc.ernet.in/misc/harashment.htm> Students should note that sexual misconduct or harassment encompasses a range of conduct, including but not limited to sexual assault, unwanted touching or persistent unwelcome comments, e-mails, or pictures of an insulting or degrading sexual nature, which may constitute harassment, which shall depend of the circumstances of each case.

4) STUDENT GRIEVANCE PROCEDURES

Any student of the Institute aggrieved by any acts of sexual harassment, misconduct orragging as defined and summarized hereinabove can approach the Student GrievanceRedressal cell at the Institute. Further, any student who is aware of any violations mustreport the same to the Cell. The Cell shall consist of members as appointed by theDirector. Said grievance must be in writing and should be made within 60 days from theday of the alleged violation. The Cell shall take cognizance of the grievance and informthe Committee formed to enforce this Code or the Internal Complaints Committee, incases of any sexual harassment complaints.

5) STUDENT PARTICIPATION IN GOVERNANCE

As Students are members of the Institute campus, they have a substantial interest in thegovernance of the Institute. The Code, policies and the varied procedures laid downherein intends that the principle of student involvement in governance in bothadministrative and academic areas is essential and it is pivotal that Students must be, atall junctures, be encouraged to put forth their views and advice, for an informed decisionMaking. Student Participation is encouraged and must be strengthened through theinvolvement of students in all levels. Therefore, all students who are a part of theInstitute and who are going to be enrolled

in the Institute are advised to uphold the policy and inform the Institute of any violations and assist individually and collectively to improve the quality and effectiveness of this Code and appended policies.

6) COUNSELING AND SPOT ADMISSIONS

6.1 There will be a merit list showing ranking of candidates which is prepared by the college. The merit list so prepared will be displayed on the notice board.

6.2 The counseling session will be strictly conducted as per the schedule (which will display separately on the notice board). No change in the programme will be allowed. The following certificates in original along with duly attested 5 copies each of the same are to be submitted at the time of counseling:

- a) Statement of marks (Last qualifying examination).
- b) Passing/Degree certificate (Last qualifying examination).
- c) Migration Certificate from the Board from which the candidate has passed the last examination (other than Maharashtra).
- d) Transfer/Leaving certificate from the College last attended.
- e) Affidavit regarding Gap in education on Rs. 20 stamp paper if applicable.
- f) Cast Certificate (in case of backward student)
- g) Cast validity certificate (in case of backward student)
- h) Change in name certificate (if any, for married female student).
- i) Creamy layer certificate in case of OBC & DT NT students.

6.3 After scrutiny of their certificate the candidates are offered admission

according to their rank and availability of seats.

6.4 If a candidate fails to confirm the admission made to his/her by paying the fees in a stipulated period, the admission shall stand cancelled and the resultant vacancy will be offered to the next eligible candidate from the list.